

BORDEN COUNTY APPRAISAL DISTRICT
Board of Directors Quarterly Meeting

MEETING AGENDA

Notice is hereby given that the regular quarterly meeting of the Board of Directors of the Borden County Appraisal District, to be held **Tuesday, February 22, 2022, at 8:00 a.m. at Borden County Courthouse, located at 117 E Wasson Ave., Gail, Texas.** for considering and acting upon the following:

Conduct Quarterly Meeting:

Open Session:

1. Call to Order.
2. Public comments on activities of the Appraisal District.
3. Discuss and take appropriate action on nominating Board President, Vice-President and Secretary.
4. Board members sign & take Oath of Office and sign Statement of Officer.
5. Review and approve Board of Director minutes of the Quarterly Meeting on October 18, 2021.
6. Review and take appropriate action on 2020 Audit Report from Kevin Telchik of Stephens, Stephens & Telchik.
7. Review and take appropriate action on naming Gerry Smith, Glen Gray and Benny Taylor to the Agricultural Board for 2022.
8. Review and take appropriate action on Chief Appraiser Evaluation.
9. Review Map Review Exit form.
10. Set percentage for Wildlife Use per the Texas Administrative Code, Subchapter G, Special Appraisal
11. Review and take appropriate action on the 2022 Manuals, Policies, Plans, Procedures and Handbooks listed below.
 - Appraisal Manual
 - Board of Directors Manual
 - Business Personal Property Manual
 - Contracted Services Manual
 - Emergency Management Plan
 - Employee Handbook
 - Investment Policy
 - Open Records
 - Public Relations Plan
 - Quality Control Manual
 - Wildlife Management Guidelines
 - Written Complaints Procedures
12. Review and take appropriate action on the Resolutions for the 2022 Manuals, Policies, Plans, Procedures and Handbooks listed below.
 - Appraisal Manual
 - Board of Directors Manual
 - Business Personal Property Manual
 - Contracted Services Manual
 - Emergency Management Plan
 - Employee Handbook
 - Investment Policy
 - Open Records
 - Public Relations Plan
 - Quality Control Manual
 - Wildlife Management Guidelines
 - Written Complaints Procedures

13. Review and take appropriate action on 2022 Holidays.
14. Review and take appropriate action on the 4th quarter Accounts Payable dated October 1 through December 31, 2021.
15. Chief Appraiser's Report
 - Year to Date Summary report
 - 25.25(b) report for the 4th quarter
 - 2022 Renditions mailed January
 - HS Exemption Constitutional Amendment
 - Ratio Study
 - Southwest Data Quote for CAMA System and Demo

Closed Session: If Needed

16. Consultation with council concerning:
 - Pending or contemplated litigation.
 - A matter or matters in which the duty of the attorney to the Governmental Body under the Texas Rules of Disciplinary Conduct clearly conflicts with Texas Government Code Chapter 551.
 - Deliberation regarding real property under Texas Government Code Chapter 551.
17. Deliberation of the appointments, employment, evaluation, reassignment, duties (discipline or dismissal) of a public officer or employee.

Open Session:

18. Discuss and take appropriate action on setting time & date for next meeting.
 - April 18, 2022, at the Borden County ISD, 6 p.m.
 - April 12 or 26, 2022 at the Borden County Courthouse 8 a.m.
19. Adjournment

POSTED AT THE COURTHOUSE
 on this the 16 day of February
 2022 at 1:19 P.^{M.}
 J. P. Underwood, County/District Clerk
 Borden County, Texas
 By: Daniel Buchanan Deputy

If during the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E, including but not limited to consultation with counsel under Section 551.071. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

The facilities at which the Borden CAD meetings take place, are wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive serves should be made 48 hours prior to the meeting. Please contact the Appraisal District at 806-756-4484.

This **Notice** has been posted in accordance with Texas Open Meetings Act, Chapter 551, Government Code