



**BORDEN COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
QUARTERLY MINUTES  
APRIL 17, 2023**

**BOARD OF DIRECTORS**

RANDY ADCOCK	LACEY JOWERS
CHAD BEAVER	ERNEST REYES
BRIAN BRILEY	DEIDRE SMITH
RANDY HENSLEY	GREG STANSELL
CINDY HERRIDGE	MILLER VALENTINE
NORMAN HERRIDGE	SHANE WALKER

The Board of Directors of the Borden County Appraisal District held its quarterly meeting on April 17, 2023, at the Borden County ISD, 240 W Kincaid, Gail, Texas.

**DIRECTORS PRESENT**

Randy Adcock    Chad Beaver    Brian Briley    Randy Hensley    Norman Herridge  
Cindy Herridge    Lacey Jowers    Deidre Smith    Greg Stansell    Shane Walker  
Miller Valentine

**DIRECTORS NOT PRESENT**

Ernest Reyes

**OTHERS PRESENT**

Tracy Cooley, Chief Appraiser    Becky Herridge, Deputy CA    Stephanie Behrens, Superintendent

**CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Shane Walker, with a quorum present.

**PUBLIC COMMENTS**

There were no public comments.

**SPECIAL MINUTES FOR FEBRUARY 14, 2023**

Greg Stansell made the motion to approve the special meeting minutes from February 14, 2023. Randy Adcock seconded. The motion carried unanimously.

**2021 AUDIT**

Tabled for next meeting

**RECORDS SCANNING AND SHELVING**

Lacey Jowers made a motion to approve the proposal from Scott-Merriman to scan tax books and provide shelving for the appraisal books. Randy Hensley seconded. The motion carried unanimously.

**EMPLOYEE HANDBOOK AMENDMENTS – PART-TIME**

Norman Herridge made the motion to approve the proposed amendments for the Employee Handbook. Brian Briley seconded. The motion carried unanimously.

**FIRST QUARTER ACCOUNTS PAYABLE**

Diedre Smith made the motion to approve the first quarter accounts payable dated January 1, 2023 through March 2023. Miller Valentine seconded. The motion carried unanimously.

2022 MAP REVIEW

The Chief Appraiser went over the 2022 Final MAP Review.

CHIEF APPRAISER'S REPORT

- The first quarter 25.25 reports were mailed to the BOD and ARB on April 4, 2023.
- The ARB training is virtual this year and the members are in the process of getting certified.
- The protest hearing is on June 16 at the courthouse at 10 a.m. The last day to protest is June 1.
- The 3305 write-offs were for the tax year 2002. The amount written off was \$3,243.70.
- Certified estimates will be given to the entities by April 30 and notices will go out the week of May 1.
- AG Applications were mailed and are due by May 1, 2023.
- The preliminary PVS summary for Howard is now valid.

TIME & DATE FOR NEXT MEETING

The next meeting will take place July 11 at the Borden County Courthouse at 8:00 a.m. Randy Adcock made a motion to approve the time and date of meeting. Norman Herridge seconded. The motion carried unanimously.

ADJOURNMENT

Randy Hensley made a motion to adjourn. Brian Briley seconded. The motion carried unanimously.

*Shane Walker*

Chair

Secretary

*7-11-23*

Date