

BORDEN COUNTY APPRAISAL DISTRICT

Board of Directors Quarterly Meeting

AGENDA

Notice is hereby given that the proposed budget hearing of the Directors of the Borden County Appraisal District will be held on **Monday, December 18, 2023, at 9:30 a.m. at Borden County ISD, located at 240 W Kincaid., Gail, Texas** for considering and acting upon the following:

Conduct Meeting:

1. Call to Order.
2. Review and take appropriate action on Board of Director minutes for the Budget Hearing on August 28, 2023.
3. Review and take appropriate action on 2022 Audit Report presented by Kevin Telchik of Stephens, Stephens and Telchik.
4. Review and take appropriate action on Appraisal Defense Representation Contract presented by Adam Walker of Perdue Brandon Fielder Collins & Mott.
5. Review and take appropriate action on 2024 Holidays.
6. Review and take appropriate action on Letter from MT Marian Enterprises regarding the removal of Penalties and Interest from Owner 45349.
7. Review and take appropriate action on the 2024 Manuals, Policies, Plans, Procedures, Guidelines and Handbooks.
 - Appraisal Manual
 - Board of Director's Manual
 - Business Personal Property Manual
 - Contracted Services Manual
 - Emergency Management Plan
 - Employee Handbook
 - Investment Policy
 - Open Records Procedures
 - Public Relations Plan
 - Quality Control Manual
 - Wildlife Management Guidelines
 - Written Complaints Procedures
8. Review and take appropriate action on the 2024-2025 Resolutions for the Manuals, Policies, Plans, Procedures and Handbooks.
9. Review and take appropriate action on 3rd Quarter Accounts Payable dated 7/01/2023 – 9/30/2023.

POSTED AT THE COURTHOUSE DOOR

on this the 12 day of December

2023 at 10:23 A M.

Jana Underwood, County/District Clerk

Borden County, Texas

By Jana Underwood Deputy

10. Chief Appraiser's Report

- Tax Statements
- Jurisdiction Totals
- 3rd Quarter 25.25 Report
- Map Review

11. Discuss and take appropriate action on setting time and date for next meeting.

12. Adjournment.

If during the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E, including but not limited to consultation with counsel under Section 551.071. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in an open meeting. The facilities at which the Borden CAD meetings take place are wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive serves should be made 48 hours prior to the meeting. Please contact the Appraisal District at 806-756-4484.

This *Notice* has been posted in accordance with Texas Open Meetings Act, Chapter 551, Government Code